

# Clarendon Township Board Meeting

Monday, October 14, 2019  
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Sharla Vincent, Rose Mary Berry, Tim Anderson and Jim Russell. Also present were four members of the public.
  - A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Motion to approve by Rose Mary Berry; second by Tim Anderson; carried
- III. **Public Voice:**
- IV. **Minutes:** Tim Anderson moved to approve the September regular meeting minutes; Rose Mary Berry supported; motion carried.
- V. **Correspondence:** MTA training opportunities
- VI. **Treasurer's Report:** Sharla Vincent moved to approve Treasurer's report; Tim Anderson supported; motion carried
- VII. **Accounts Payable:** Rose Mary Berry moved we approve bills in the amount of \$14,409.85; Tim Anderson supported; motion carried.
- VIII. **Committee Reports:**
  - A. **Ambulance Report** (Steve Schrock): Clarendon had 8 runs in June and 7 in July. Ended in the black, will use funds for next year's salary increases. New chassis shipped just before the GM strike. During a training exercise they became aware that their radios were inadequate so they purchased new radios. Down 26 calls from last year. They are looking for solutions to the number of times they have been asked to cover for LifeCare, reducing availability in their own service area.
  - B. **Homer Lake Board** (Tim Anderson): Did three weed treatments this year and more spraying around the boardwalks. Came in under budget and were able to double their loan payment to the county. Next meeting will be in January.
  - C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): Approved budget amendment to account for FireKeeper's grant.
  - D. **Tekonsha Fire Board** (Terry Petersen or Steve Schrock): Had 6 calls in Clarendon in July and one in August for 26 calls YTD. Looked at the new building and discussed arrangements of space. Butler wants Tekonsha to take ½ of their township rather than the current ¼. Tekonsha Fire would like us to consider a cost recovery ordinance specific to accidents involving non-residents of Clarendon Twp. Steve will check with attorney. Tekonsha would take care of paperwork.
  - E. **Zoning Administrator Report** (Randy Shank): Checked up on Miles Ratliff. His electrical permit was declined. Music's property in being cleaned up. Steve Schrock informed the board of two letters of zoning complaints. One was from a non-resident with a list of items which will be reviewed. One was for the truck business on M-60.
  - F. **Sexton** (Tyler Butters): One burial for Yates. Steve mentioned a complaint he had concerning W. Clarendon and some missing solar lights.
  - G. **Planning Commission Report** (Terry Petersen): No meeting
  - H. **Election Report** (Sharla Vincent):
  - I. **County Road Department Report** (Steve Schrock):

**IX. Old Business:**

- A. Cost Recovery Ordinance:** Tabled until a decision made by the Authority. Steve will contact attorney regarding Tekonsha Township's request.
- B. Township Roads:** Discussion of current road problems and county issues.
- C. G.I.S. Mapping Amended Costs:** After discussion of increased costs Sharla Vincent moved we approve the G.I.S. Mapping at the increased cost of \$2,760.82; Rose Mary Berry supported; motion carried. We will request an explanation from the County.
- D. Computer Upgrade for Clerk/Elections:** Tim Anderson moved we allow the Clerk to spend up to \$2,500 to upgrade necessary computers and equipment; Rose Mary Berry supported; motion carried.
- E. Well & Pump:** Tim has requested estimates but hasn't received any. Will be meeting with Sebastian's the next time it rains.

**X. New Business:**

- A. Web Site Administration:** Rose Mary Berry moved we reimburse Don Burgett for \$400 of software purchased for web design and maintenance and pay him \$75 a month for web maintenance, and authorizing payment effective October, 2019. Tim Anderson supported; motion carried.
- B. Audit:** Our audit has been completed. The only comments were that segregation of duties is difficult in a small township and Tax Account needs to have bank reconciliations in QuickBooks as well as on paper.

**XI. Public Voice:**

- A.** Gary Tompkins updated us on his trip to Washington D.C. and his meeting at the White House. One topic of discussion was rural broadband. There is a new proposed 509 policy which will be voted on November 7<sup>th</sup>. It has some good things and some areas of concern. Due to the Governor's budget cuts to secondary road patrol funding and inmate housing funding, Calhoun County will lose about \$1,000,000 in funding if there is no amendment.

**XII. Land Use Permits:**

- A.** Jennifer Erhardt: moving existing deck to another lot
- B.** Tim Anderson moved to approve land use permits; Sharla Vincent supported; motion carried

- I. Adjournment:** Sharla Vincent moved to adjourn. Meeting was adjourned at 8:50 PM.

**Respectfully submitted,**  
Sharla Vincent, Clerk

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Steve Schrock, Supervisor

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Sharla Vincent, Clerk