

Clarendon Township Board Meeting

Monday, January 8, 2024
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Ericka Tryon, Tim Anderson, Rose Mary Berry, and James Russell. Also present were 8 members of the public.
 - A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Motion to approve by Tim Anderson; second by Rose Mary Berry. Motion Carried
- III. **Public Voice:**
- IV. **Minutes:** Motion to approve by Rose Mary Berry; second by Tim Anderson. Motion Carried
- V. **Correspondence:**
 - A. **Board of Review** – Mandatory Training January 31st
- VI. **Treasurer’s Report:** Motion to approve report by Tim Anderson; Second by Ericka Tryon. Motion Carried.
- VII. **Elections:**
 - A. **Election Inspector Survey:** Available on Township Webpage and is posted on the Townhall Message Board
 - Letter of Availability sent to previous election inspectors
 - B. **Early Voting Options** (Ericka Tryon): In November 2022 Proposal 22-2 was approved by Michigan Voters. This means we will be offering 9 days of Early Voting for State and Federal Elections. Calhoun County has offered to provide a central location for those interested in voting early. By joining the County costs would be shared and election inspectors will be shared from all the Townships working with the County. These 9 days will include 2 weekends and the 5- week days before the election. The Early Voting Center (E.V.C.) will be opened for eight hours each day.
 - **Estimated Cost to Township if we Do Not partner w.County = \$53,404**
 - **Estimated Cost to Township if we Do partner w. County = \$10,668.79**
 - C. **EV Inspectors:** 135 Interested Applicants
 - D. **Drop Box Surveillance:** Installed 11/4/23 by James Hyde.
 - E. **AV Application** – Pending Finalization of Verbiage
 - F. **AV Secrecy Verbiage has changed** - Unable to utilize previous stock
 - G. **Programing** – Clerk delivered Cards to County
 - H. **AV Ballots Ordered** – 150 “R” 100 “D” – Based on 2020 statistics
 - I. **102 AV Ballot Applications sent 1.8.24**
 - J. **Sharla Vincent** – Notary to Attend Next Months Meeting
- VIII. **Accounts Payable: Total Bills:** \$18,907.16 Motion to approve by Tim Anderson; second by Rose Mary Berry. Motion Carried
- IX. **Committee Reports:**
 - A. **Ambulance Report** (Steve Schrock): N/A
 - B. **Homer Fire Board Report** (Rose Mary Berry or Tim Anderson): Pending workman comp quote. Working with Insurance company regarding additional coverage and quotes for Trucks.
 - C. **Homer Lake Board Report** (Tim Anderson): N/A
 - D. **Tekonsha Fire Board Report** (Steve Schrock): N/A
 - E. **Zoning Enforcement Report** (Randy Shank): Inspection Reports received. Additional steps taken on properties in violation of ordinances.
 - F. **County Road Department Report** (Jim Russell or Steve Schrock): John Midgley retired. Steve looking into options for P Drive and Pot Hole reporting.
 - G. **Sexton Report** (Tyler Butters): Prices for Grave Openings have increased since 2017. Will Review in April Budget Review. 1 Full Burial
 - H. **Planning Commission Report** (Richard Maples): N/A
- X. **Old Business:**
 - A. **Dump Day:** 2nd SAT in April

- B. **Porta Johns/Wheelies:** Tabled to Spring.
 - C. **Parks Millage (Trees for Don):** Tabled to Spring. Clerk to Provide Paperwork to Supervisor for EOY reporting.
 - D. **P-Drive Update:** Project Not Approved by County.
 - E. **Q-Drive Concern:** Paperwork turned over to attorney. Pending Abatement
 - F. **Cuff Alt Dwelling:** Pending Response from Residents.
 - G. **SLFRF (Covid) Funds: Clerk prepping year end reports.**
 - **Funds Remaining = \$83,218.28**
 - Tekonsha Fire Department requested 7,000 for new equipment. Motion to approve by Rose Mary Berry and seconded by Ericka Tryon. Motion carried. – **Dispersed Feb 2023.**
 - Homer Fire Department for new equipment. Motion to approve by Rose Mary Berry and seconded by Ericka Tryon. Motion carried – **Dispersed July 2023.**
 - Board approved \$7,000 for Quoted equipment. Motion to approve by Rose Mary Berry and seconded by Tim Anderson. Motion carried. Clerk to file Quote. – **Dispersed Feb 2023.**
 - Roads :
 - **Dispersed \$17,692.50 July 2023**
 - **Dispersed \$24,414.70 December 2024**
 - **Invoice Pending - \$33,345.00 (Will Bring Balance Down To : \$25,462.13)**
- Rose Mary to move funds from Covid Bank account to Operating Bank account. Clerk to write/mail check. Motion to approve by Tim Anderson; second by Rose Mary Berry. Motion Carried

XI. New Business:

- A. **Hazard Mitigation Plan** – FEMA no cost program. Not mandatory but recommended. Roll Call Vote Taken. 5 aye’s and zero against.
- B. **Side Porch Light** – Pending work. Clerk to place in Old Business for February agenda

XII. Land Use Permits: Motion to approve by Tim Anderson; second by Ericka Tryon. Motion Carried

Permit #	Requestor	Address	Structure	Date Approved
Permit#17-2023	Jennifer Noneman	22531 N Drive South	Solar	1/13/2024

XIII. Adjournment: Meeting was adjourned at 8:05 PM.

Respectfully submitted,
Ericka Tryon, Clerk

Steve Schrock, Supervisor

Ericka Tryon, Clerk