

Clarendon Township Board Meeting

Monday, February 8, 2021
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Ericka Tryon, Rose Mary Berry, Tim Anderson and Jim Russell. Also present were six members of the public.
- A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Motion to approve by Tim Anderson; second by Rose Mary Berry; carried.
- III. **Public Voice:** Ron Smith (Water Resource Commissioner for Calhoun County) Discussed Projects underway for 2021
- IV. **Minutes:** Tim Anderson moved to approve the January regular meeting minutes; Rose Mary Berry supported; motion carried.
- V. **Correspondence:** From Robyn Kulikowski (*Assessor*): March Board of Review schedule and ratios. This needs to be published in 3 newspapers prior to March 8th. Organizational meeting is March 2nd 4:30 pm

March Board of Review meetings are:
March 8th - 9 am to noon and 1:30 pm to 4:30
March 12th - 11 am to 2 pm and 6 pm to 9 pm

RATIOS:	
AG	49.06
COMM	46.44
IND	47.96
RES	42.39

- VI. **Treasurer's Report:** Discussed maturity of C.D. Accounts and options to roll C.D.'s into low yielding accounts. Will hold off on rolling C. D's into new accounts until interest rates increase. Ericka Tryon moved to approve Treasurer's report; Tim Anderson supported; motion carried
- VII. **Accounts Payable:** Total Bills: 8,809.19; Motion to approve by Tim Anderson; second by Rose Mary Berry; carried.
- VIII. **Committee Reports:**
- A. **Ambulance Report** (Steve Schrock): Budget is on Target. Director Bonus of 5,500.00 was paid instead of yearly salary increase. Nick Smith appointed as New Director. Nick has been Program Manager for one year and with the department for the past 12 years. Remount on Ambulance delayed due to parts delivery being 6-8 months out. Discussed Audit Proposals. Runs: 7 Nov; 7 Dec. Mutual Aid Runs: 397 total 289 Life Care
- B. **Homer Lake Board** (Tim Anderson): Meeting January 12, 2021; On Target to Pay Off Note by Fall. Elected Offices – No Change
- C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): Meeting this past January. 5 New Uniforms were purchased. New Washer and Dryer purchased. Old Fire Truck is Up For Sale. Mac McQuarter finished his 2 years of service on Fire Board. Elected Offices – No Change
- D. **Tekonsha Fire Board** (Terry Petersen or Steve Schrock): Meeting this past January. Fire Truck was Totaled. Down Truck means Homer Fire is helping to cover area calls. In 2020 Clarendon had 58 Runs which as an increase of 20 Runs from previous year. Five Year Total = 179. There are 4 staff going to the Fire Academy This Year. Meetings are being held in the new fire station.
- E. **Zoning Administrator Report** (Randy Shank): Nothing to Report
- F. **Sexton** (Tyler Butters): 2 Burials (Clarendon West and Cooks Prairie)
- G. **Planning Commission Report** (Terry Petersen): Nothing to Report
- H. **County Road Department Report** (Steve Schrock): No figures given as of yet for how much it will cost to gravel Clarendon Roads. Pending Estimate. Steve Schrock to follow up. Supervisor Meeting March 1st by Zoom
- IX. **Old Business:**

- A. **Cost Recovery Ordinance:** Tabled.
- B. **Township Roads:** Nothing to Report
- C. **Dumpster for Park:** Price of Dumpster TBD; Steve Called – Awaiting Figures.
- D. **Dump Day –** Will Schedule for April; Discussed Two Dump Days per year
- E. **Assessor Retirement Plans:** Discussion of Assessor pay increase at March Township Meeting of 2400.00 for training new hire **Risk Limit Audit:** We Were Not Selected to Participate
- F. **Precinct Audit Date:** Completed by Teri Lowe, Ericka Tryon, and Kimberly Griffith Tuesday, January 19th at 12:30 pm EST. at Clarendon Township Hall – as of 1/21/2021, the November 3, 2020 General Presidential Election is finally DONE!

I. New Business:

- A. **Special Thank You:** Mac McQuarter will no longer be serving on the Fire Board. Clarendon Township extends a special thank you to Mac for his contribution to our community for the past two years. *Please Sign Thank You Card!*
- B. **Reappointment of Board of Review and Planning Commission Members** (Steve Schrock): Will Be Same Individuals as last year unless Terry needs to be replaced.
- C. **Budget Proposal:** Increase of Garbage Service (+ 500) ; Cleanup Wages (+250) ; Deputy Clerk (+400) ; Assessor Wage (+2400) ; Park and Rec Expenses (+3169.42) ; Audit (+6000) = Total Increase of 12,719.42

Decrease of Drains @ Lg (-3500) ; Decrease of Outlay (-6000)= Total Decrease of 9,500.00

Total Proposed Budget for 2021-2022 Fiscal Year = 220,264.42

Last Year, 2020 – 2021, Clarendon Township came in under budget. Total expenses were anticipated to total 216,445.00. As of 2/7/2021 Clarendon has utilized 163,368.13 of the estimated 216,445.00 operating budget. This is 53,076.87 underbudget.

The Parks and Recs Income has been added to the 2021-2022 Revenue Report. This Increased our Income by 3169.42.

- D. **Audit Approval:** Taylor, Plant, & Watkins P.C. Certified Public Accountants and Business Advisors would like approval to complete our 2021 Audit; Audit Cost will be approx. 6,400.00 and will be conducted May 2021; Motion to Approve by Rose Mary Berry; Second By Tim Anerson; Carried
- E. **Parks Funds Approval** (Steve Schrock): Paperwork with Estimated Costs will be emailed. Discussed and Approved utilizing Parks and Recs Funds for Flag Pole, Rocks, and Parking; Motion to Approve by Ericka Tryon; Second by Rose Mary Berry; Carried; Clarendon Clerk to Email proposal to web address. Will include Supervisor on email.
- F. **March Board of Review Notice:** Will be run in the Homer Index February 17th, 24th and March 3rd.

Calhoun County MTA Chapter Meeting: For all Supervisors, Clerks, and Board Members - March 22, 2021 @ Clarence Township Hall at 7:00 pm

II. Public Voice:

- A. Gary Tompkins, County Commissioner spoke to the vaccine distribution in Michigan and Bridge Improvements

III. Land Use Permits: Nothing to Report

- I. **Adjournment:** Meeting was adjourned at 8:35 PM.

Respectfully submitted,
Ericka Tryon, Clerk

Steve Schrock, Supervisor

Ericka Tryon, Clerk