

Clarendon Township Board Meeting

Monday, March 8, 2021
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Ericka Tryon, Rose Mary Berry, Tim Anderson and Jim Russell. Also present were five members of the public.
 - A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Change to Proposed Budget. Parks & Recs Milage, M60 Special Use Permit. Motion to approve by Tim Anderson; second by Rose Mary Berry; carried.
- III. **Public Voice:** Gary Tompkins, County Commissioner spoke to the vaccine distribution in Michigan, options for high speed internet, and outreach for seniors
- IV. **Minutes:** Ericka Tryon moved to approve the February regular meeting minutes; Tim Anderson supported; motion carried.
- V. **Correspondence:** Total Loss Check sent by Allstate for property cleanup for property located on T Drive and 22 Mile Rd. Property owner has not received the insurance check as of yet. Rose Mary placed the 13,000.00 check in the Trust & Agency Account for Clarendon Township to hold in security. Will there be a need for a Demo Permit? Township to give a set number of weeks for clean up to take place once property owner receives Insurance Check from Allstate.
- VI. **Treasurer's Report:** Discussed maturity of C.D. Accounts and options to roll C.D.'s into low yielding accounts. Accounts will auto-roll into new accounts as there is not a better option for these accounts currently. Approx. 90% of Taxes have been collected for the Township. Ericka Tryon moved to approve Treasurer's report; Tim Anderson supported; motion carried
- VII. **Accounts Payable:** Total Bills: 18,329.93; Motion to approve by Rose Mary Berry; second by Tim Anderson; carried.
 - A. **Amendment:** Total Bills: \$16,808.68 Discrepancy in 2nd Quarter Fire Dept Payment. Total for Fire Department Should have been 6,193.25 bringing the Total Bills of 18,329.93 minus 1,521.25 for the over charge, bringing the total to \$16,808.68
- VIII. **Committee Reports:**
 - A. **Ambulance Report** (Steve Schrock): Revenue has decreased due to a decrease in Runs. Mutual Aid Runs have also decreased. There are 6 new medics which gives a full staff of EMT's and Medics. Cardiac Monitors are being evaluated for trade in as the old monitors still have cash value. The additional Ambulance is two weeks out on being ready for utilization. Clarendon Township had 7 calls in December and 8 calls in January.
 - B. **Homer Lake Board** (Tim Anderson): Canceled
 - C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): There was a high end of year balance which means that some money may be coming back to the townships. The Board is looking to pull in a third person to represent Homer. Open Meeting April 20th 6pm to discuss fair charging. Clarendon Township was overcharged for the Quarter. Rose Mary to discuss options for reimbursement.
 - D. **Tekonsha Fire Board** (Terry Petersen or Steve Schrock): Meets Next Month
 - E. **Zoning Administrator Report** (Randy Shank): Met March 8th at 6pm. Discussed Correspondence for M60 Special Use Permits, Granny Pods Options, Mobil Welding Truck / Fabrication Permit. 3 Permits/1 check submitted. Safebuilt will need the itemizations separated out. Clerk to send Permit to Assessor.
 - F. **Sexton** (Tyler Butters): 1 Burial; Terry Flemming
 - G. **Planning Commission Report** (Terry Petersen): Terry Petersen stepped down as chairman. Richard Maples appointed new Chair. Planning Commission appointed Kimberley Griffiths as new member. Ericka Tryon Moved to accept Kim's appointment to the Planning Commission; Tim Anderson Supported; Motion Carried
 - H. **County Road Department Report** (Steve Schrock): One Mile of Two Inches of Gravel = 35,000.00. Boom Mowing being Completed. Jim to call on Clean Up.

IX. Old Business:

- A. **Cost Recovery Ordinance:** Tabled.
- B. **Township Roads:** Nothing to Report
- C. **Dumpster for Park:** Price of Dumpster TBD; Steve Called – Awaiting Figures.
- D. **Dump Day** – Slated for 2nd Weekend of April. Saturday, April 10th from 8 am – 11 am

I. New Business:

- A. **Web Site (Steve Schrock):** Current “FREE” Website no longer supported. Don Burgett has researched options for a new Website platform which will cost approx. 650.00 for 3 years. Don will purchase and then be reimbursed. There may be a 1-3 day period beginning of April where Clarendon Township does not have a website. Motion to approve by Tim Anderson; second by Rose Mary Berry; carried.
- B. **Fleming Graves:** In Pontem we show that the Flemings only own one grave site; however the family indicates that they own the other 5 sites in the row. They have no Deed as the sites were purchased in the 1950’s. The Family poured footers. If they do not have a Deed what do we do to establish that these graves belong to the Flemings Family. Steve will look in the Old Files in the Township Hall Attic. Requests that Clerk Follow Up with Sexton. Family may need to look in Safety Deposit Box for files.

CP-4S-138-1	Occupied	Fleming, Terry	Fleming, Carol Jean; Fleming, Alex Scott
CP-4S-138-2	Available		
CP-4S-138-3	Available		
CP-4S-138-4	Available		
CP-4S-138-5	Available		
CP-4S-138-6	Available		

- C. **Budget Proposal:** Increase of Garbage Service (+ 500) ; Cleanup Wages (+250) ; Deputy Clerk (+400) ; Assessor Wage (+200) ; Park and Rec Expenses (+3169.42) ; Audit (+6000) = Total Increase of 12,319.42

Decrease of Drains @ Lg (-3500) ; Decrease of Outlay (-5000)= Total Decrease of 8,500.00

Total Proposed Budget for 2021-2022 Fiscal Year = 219,264.42

Last Year, 2020 – 2021, Clarendon Township came in under budget. Total expenses were anticipated to total 216,445.00. As of 3/8/2021 Clarendon has utilized 182,347.74 of the estimated 216,445.00 operating budgets. This is 34,097.26 underbudget.

The Parks and Recs Income has been added to the 2021-2022 Revenue Report. This Increased our Income by 3169.42. Motion to approve by Tim Anderson; second by Rose Mary Berry; carried.

II. Land Use Permits: John Clouser – Ground Mount Solar Array

- I. **Adjournment:** Meeting was adjourned at 8:40 PM.

Respectfully submitted,
Ericka Tryon, Clerk

Steve Schrock, Supervisor

Ericka Tryon, Clerk