

Clarendon Township Board Meeting

Monday, August 14, 2017
Regular Meeting Minutes

- I. **Opening:** Steve Schrock, Sharla Vincent, Rose Mary Berry, Tim Anderson and Jim Russell. Also present were 8 members of the public.
 - A. Meeting called to order at 7:30 PM by Steve Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Rose Mary Berry moved to approve agenda; Sharla Vincent supported; motion carried.
- III. **Public Voice:**
 - A. A request was made to rezone the SCM Building property on M-60 from Commercial to Agricultural. Someone would like to purchase for storage for equipment and workshop. Referred to Planning Commission meeting on September 11, 2017 for review.
 - B. Questions were asked concerning roads and road funding proposals.
- IV. **Minutes:** Rose Mary Berry moved to approve the July minutes; Tim Anderson supported; motion carried.
- V. **Correspondence:** MTA Training opportunities; Green Energy Propane contract
- VI. **Treasurer's Report:** Sharla Vincent moved to approve Treasurer's report; Tim Anderson supported; motion carried.
- VII. **Accounts Payable:** Rose Mary Berry moved we approve bills in the amount of \$13,794.99; Tim Anderson supported; motion carried.
- VIII. **Committee Reports:**
 - A. **Ambulance Report** (Steve Schrock): Up 39 runs from last YTD. Cost reduction of \$11,000 on chassis. Received grant for six CPR chest compressors. They ended \$20,000 in the black despite having to absorb \$500,000 in bad debt.
 - B. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): No runs in Clarendon. Discussion on fire run costs tabled to September. They will have someone from Concord, familiar with Cost Recovery billings for discussion in September.
 - C. **Tekonsha Fire Board** (Terry Petersen): There were 5 calls in Clarendon for May & June. They also received a CPR compressor.
 - D. **Zoning Enforcement Report:** See Old Business
 - E. **Planning Commission Report** (Penny West): Next meeting in September
 - F. **Election Report** (Sharla Vincent): The new election equipment has been delivered. There is a Tekonsha Community Schools bond proposal on the November ballot. We will give our 129 Tekonsha School District voters to Tekonsha Township to avoid opening our precinct.
 - G. **County Road Department Report** (Jim Russell): Updated cost estimates were presented. Discussion of various projects that are underway.
- IX. **Old Business:**
 - A. **Cost Recovery Ordinance:** Tabled until a decision made by the Authority

- B. **Building Inspection:** SafeBuilt turned in the paperwork and it was accepted. On October 13th the State will review. SafeBuilt will handle ordinance complaints.
- C. **Zoning Ordinance Review and Revision:** The Zoning Ordinance has been submitted to our attorney for review and revision. Steve Schrock will be contacting the attorney with input so that we will have everything in writing and accurate.

X. **New Business:**

- A. **Audit Report:** The auditor found no material problems with our accounts.
- B. **Zoning Administrator Appointment:** Steve Schrock informed the board that Randy Shank has agreed to serve as Zoning Administrator. He will have first review on all ordinance violation complaints before they go to SafeBuilt for enforcement proceedings. Sharla Vincent moved we approve the appointment of Randy Shank as Zoning Administrator. Tim Anderson supported; motion carried.

XI. **Public Voice:** Our County Commissioner, Gary Tompkins, reported on a conference he attended at the White House. He was given direct contact numbers to various offices and will participate in a bi-monthly conference call with the White House. Chris Bolt is no longer the managing director for CCRD.

XII. **Land Use Permits:**

- A. Don Sheridan: Michigan room
- B. Mitchell Martin: Deck
- C. Brenda Anderson: Deck
- D. Sharla Vincent we approve the Land Use Permits; Tim Anderson supported; motion carried.

I. **Adjournment:** Meeting adjourned at 8:30 PM.

Respectfully submitted,
Sharla Vincent, Clerk

Steve Schrock, Supervisor

Sharla Vincent, Clerk