

Clarendon Township Board Meeting

Monday, December 10, 2018
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Sharla Vincent, Rose Mary Berry, and Jim Russell. Tim Anderson's absence was excused. Also present were seven members of the public.
 - A. Meeting called to order at 7:30 PM by Steve Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Motion to approve by Rose Mary Berry; second by Sharla Vincent; carried
- III. **Public Voice:**
- IV. **Minutes:** Rose Mary Berry moved to approve the October regular meeting minutes; Jim Russell supported; motion carried.
- V. **Correspondence:**
 - A. Training Opportunities; Christmas cards
 - B. December Board of Review, December 10, 2018 at 1:30 p.m.
- VI. **Treasurer's Report:** Sharla Vincent moved to approve Treasurer's report; Jim Russell supported; motion carried.
- VII. **Accounts Payable:** Rose Mary Berry moved we approve bills amounting to \$14,451.91; Jim Russell supported; motion carried.
- VIII. **Committee Reports:**
 - A. **Ambulance Report** (Steve Schrock): Steve was unable to attend rescheduled meeting.
 - B. **Homer Lake Board** (Tim Anderson): No meeting.
 - C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): Questions on bank statement interest. Clarendon had 4 calls.
 - D. **Tekonsha Fire Board** (Terry Petersen) No meeting
 - E. **Zoning Administrator Report** (Randy Shank): Reported on various pending issues.
 - F. **Sexton** (Tyler Butters):
 - G. **Planning Commission Report** (Terry Petersen): Initial approval of agri-business Odd Brothers Craft Cider and conditional use permit subject to the limitations specified in applicant's letter. Recommend granting Conditional Use Permit. Recommend granting variance to Mark VanWormer for pole barn addition. Granted approval for garage conversion. Penny West gave her resignation from Planning Commission and ZBA due to time constraints.
 - H. **Election Report** (Sharla Vincent):
 - I. **County Road Department Report** (Jim Russell):
- IX. **Old Business:**
 - A. **Cost Recovery Ordinance:** Tabled until a decision made by the Authority
 - B. **Township Roads:** Discussion of current road work
 - C. **Recreational Marijuana:** Tabled until the State issues directives.
 - D. **Homer Fire Board Appointment:** Tabled to January

X. New Business:

- A. Sharla Vincent moved we transfer \$1,000 from the general fund to the savings account to keep the savings account active; Rose Mary Berry supported; motion carried.
- B. **Budget Amendment:** Sharla Vincent made a motion to move \$1,500 from Attorney to Treasurer Office Supplies. Rose Mary Berry supported; motion
- C. **Mark Van Wormer Variance:** Jim Russell moved to approve the Planning Commission recommendation to allow the variance to build an extension to an existing pole barn; Rose Mary Berry supported; motion carried.
- D. **Odd Brothers Craft Cider Conditional Use Permit:** Sharla Vincent moved to approve the Planning Commission recommendation to issue a Conditional Use Permit to Odd Brothers Craft Cider, an agri-business, with the limitations outlined in the applicant's letter. Rose Mary Berry supported; motion carried.
- E. **Payment authorization:** Sharla Vincent moved we authorize payment of Board of Review, Planning Commission and Zoning Board of Appeals members prior to the January, 2019 meeting. Rose Mary Berry supported; motion carried.
- F. **Website Maintenance:** Sharla Vincent moved we authorize payment of \$200 to Don Burgett for website maintenance. Rose Mary Berry supported; motion carried.
- G. **Stamp Purchase:** Sharla Vincent moved to authorize purchase of 1,500 stamps for Summer Taxes prior to the postal rate hikes. Jim Russell supported; motion carried.

XI. Public Voice: Gary Tompkins updated us County business.

XII. Land Use Permits: None

I. Adjournment: Meeting was adjourned at 8:05 PM.

Respectfully submitted,
Sharla Vincent, Clerk

Steve Schrock, Supervisor

Sharla Vincent, Clerk