

Clarendon Township Board Meeting

Monday, November 9, 2015
Regular Meeting Minutes

- I. **Opening**. Bruce Mittelstadt, Sharla Vincent, Rose Mary Berry, Steve Schrock and Tim Anderson. Also present were four members of the public.
 - A. Meeting called to order at 7:30 PM by Bruce Mittelstadt followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda**: Added Tekonsha Fire Contract under New Business. Steve Schrock moved to approve agenda; Tim Anderson supported; motion carried.
- III. **Public Voice**:
 - A. Norma Vest commented on flower removal at cemeteries and the need for public awareness of rules.
 - B. George Baker informed Board of another damaged tree needing removal from Cook's Prairie Cemetery.
- IV. **Minutes**: Rose Mary Berry moved to approve the October minutes; Steve Schrock supported; motion carried.
- V. **Correspondence**:
 - A. Notification of attorney fees to be increased to \$180/hr. effective 1/1/16.
 - B. Correspondence on Residential Building Code amendments.
 - C. Letter from Soil Conservation Dist. signing off on PA 116 application for Frosts.
- VI. **Treasurer's Report**: Sharla Vincent moved to approve Treasurer's Report; Tim Anderson supported; motion carried.
- VII. **Accounts Payable**: Steve Schrock moved we approve bills in the amount of \$14,074.26; Tim Anderson supported; motion carried.
- VIII. **Committee Reports**:
 - A. **Ambulance Report** (Steve Schrock): Officers all re-elected. Meeting schedule will be unchanged. New truck should now be in service. Three new part-time people added to cut overtime hours. One may be hired full-time after trial period. There were 6 calls in Clarendon in September.
 - B. **Homer Lake Board Report** (Steve Schrock): Next meeting will be December 9th.
 - C. **Homer Fire Board Report** (Rose Mary Berry): 2 runs in Clarendon in September. Eckford Twp. asked for clarification on Fire Authority wording. Clarendon Twp. share of new budget will be 17.59% which is down a little.
 - D. **Tekonsha Fire Board Report** (Dale Petersen): In September there was 1 call in Clarendon; 12 YTD. Replaced one firemen's coat for \$1,700.
 - E. **Zoning Enforcement Report** (Forrest Howard): Verbal report given to Zoning Administrator. Letter to Tim Russell not yet sent. Ms. Woodbury called Forrest accusing him of trespass. He has not been on her property but Township does have the right to have Zoning Enforcement staff inspect complaints, regardless.
 - F. **County Road Department** (Bruce Mittelstadt): No meeting.
 - G. **Planning Commission**: (Dale Petersen): Next meeting December 7th.
- IX. **Unfinished Business**:
 - A. **Fire Cost Recovery Ordinance**: Tabled until a decision is made on the Fire Authority.
 - B. **Fire Authority Proposal**: Steve Schrock offered a resolution approving the revised HAFA Agreement and Service Agreement. Tim Anderson supported. Roll call vote: Schrock, Anderson, Mittelstadt, Vincent and Berry all voted "Yes." There were no "No" votes. Resolution approved.

- C. **Well Point and Pump:** Will winterize in November.
- D. **Township Ordinance Compliance:** Woodbury deadline January 1, 2016
- E. **March Presidential Primary:** Legislation to allow local proposals should be approved soon; final language would need to be submitted by December 15th. March Board of Review organizational meeting will need to be held at a different location due to election.
- F. **Township Hall Repairs:** Electrical damage has not yet been repaired.
- G. **Audit:** Have not heard from MI Dept. of Treasury after CAP plan submitted.
- H. **Surveillance Camera:** No report. There is a possibility of applying for a PAR Plan grant in April.
- I. **Risk Assessment:** Tabled to January

X. **New Business:**

- A. **Cook's Prairie Cemetery Tree Removal:** Tree has been removed. Steve Schrock moved we authorize George Baker to remove the damaged mulberry tree in Cook's Prairie Cemetery; Tim Anderson supported; motion carried.
- B. **Tekonsha Fire Contract:** Tekonsha Township Supervisor asked us to submit a proposal. Tim Anderson moved we submit a proposal similar to our agreement with Homer based on percentage of runs averaged over 5 year; Steve Schrock supported; motion carried. Sharla will send letter.
- C. **Budget Amendments:** Sharla Vincent moved we amend the budget by moving \$1,000 from Grave Openings to Treasurer Supplies; Tim Anderson supported; motion carried.
- D. **PA 116 Application for Lee & Joyce Frost:** Steve Schrock moved we approve the application; Tim Anderson supported; motion carried.

XI. **Public Voice:** None

XII. **Land Use Permits:**

- A. Janine Graham: Shed
- B. David Parant: Deck
- C. Suzette & Bob Morley: Awning
- D. Tina Arnold: Sunroom
- E. Steve Schrock moved we approved the land use permits; Tim Anderson supported; motion carried.

XIII. **Adjournment:** Rose Mary Berry made a motion to adjourn; Sharla Vincent supported; motion carried. Meeting adjourned at 8:20 PM.

Respectfully submitted,
Sharla Vincent, Clerk

Bruce Mittelstadt, Supervisor

Sharla Vincent, Clerk