

# Clarendon Township Board Meeting

Monday, April 10, 2023  
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Ericka Tryon, Rose Mary Berry, Tim Anderson and James Russell. Also present were 4 members of the public.
  - A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Motion to approve by Rose Mary Berry; second by Tim Anderson.
- III. **Public Voice:**
  - A. **Terry Peterson** – Concerns regarding Bently Corners maintenance
  - B. **Gerald and Sandy Andrews:** 19990 Q Drive South. Called and discussed pot hole concerns on their road. Is there anything the county or township can do.
- IV. **Minutes:** Motion to approve by Tim Anderson; second by Rose Mary Berry. Motion Carried
- V. **Correspondence:**
  - A. **Harriet Cummings** – Request from Great Grandson on Grave information
  - B. **Public Transit Authority** – Pursuing County Wide Public Transit
  - C. **Clarendon Township Unique Entity ID #: FTVBYVHMFP64**
- VI. **Treasurer’s Report:** Motion to approve report by Ericka Tryon; Second by Rose Mary Berry. Motion Carried.
- VII. **Elections:** Clarendon Township will not have a May Election
- VIII. **Accounts Payable:** Total Bills: \$ \$ 12,209.20. Motion to approve by Tim Anderson; second by Rose Mary Berry; carried.
- IX. **Committee Reports:**
  - A. **Ambulance Report** (Steve Schrock): 10 runs in January/5 February. New Web page created. There was an increase in runs that were Uncollectable. OSCHA was contacted regarding possible violations. OSCHA inspections show No existing violations.
  - B. **Homer Lake Board** (Tim Anderson): Checking Account needed second signature. Anne Leach hired to perform clerk duties.
  - C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): Eckford is having a time paying their portion of the Fire Board. New board member needed.
  - D. **Tekonsha Fire Board** (Richard Maples or Steve Schrock): No Meeting
  - E. **Zoning Administrator Report** (Randy Shank): Randy sent out notices to additional customers. Will follow up with Safebuilt. Steve received to quotes to clean up properties.
  - F. **Sexton** (Tyler Butters): N/A
  - G. **Planning Commission Report** (Richard Maples): No Meeting
  - H. **County Road Department Report** (Steve Schrock): Discussed W Drive Concerns. Steve to attend County Commissioner meeting regarding turning the policy to turn roads back to gravel. Request and Inquiry from Lighthouse Village routed to Homer Township.
- X. **Old Business:**
  - A. **Dump Day:** 3<sup>rd</sup> Saturday of April. Ericka Tryon to reach out to Homer Index to post. Steve reached out to Trash Republic to have the Dumpster arrive Late Friday night.

**Clarendon Township  
Spring Cleanup Day**

There will be a Spring Cleanup Day for **residents** of Clarendon Township on Saturday, April 15th. A dumpster will be at Clarendon Park from 8 AM to 11:00 AM. Please do not bring any paint or toxic materials.

- B. Porta Johns/Wheelies:** 1<sup>st</sup> week of May. Steve to reinstate.
- C. Parks Millage:** Tim Reviewing Quotes for Flag Poles
- D. P-Drive Update:** Pursuing Alternative Options. May be resolved with proposal 509. Diane Thompson to see if she can assist.
- E. Q-Drive Concern:** Abatement to have trailers removed in process. Safebuilt pending paperwork from court.
- F. SLFRF Funds:** Additional Funding Check Received. Total Funding = \$ 121,871.17.
  - Tekonsha Fire Department requested 7,000 for new equipment. Motion to approve by Rose Mary Berry and seconded by Ericka Tryon. Motion carried. – Received Invoice
  - Homer Fire Department for new equipment. Motion to approve by Rose Mary Berry and seconded by Ericka Tryon. Motion carried
  - Board approved \$7,000 for Quoted equipment. Motion to approve by Rose Mary Berry and seconded by Tim Anderson. Motion carried. Clerk to file Quote. – Received Invoice

**XI. New Business:**

- A. Accept 2023-24 Budget: New Proposed Budget \$228,906.66** – Motion to Approval by Rose Mary Berry and Second by Tim Anderson.
  - FICA – 2023-24 will only track Townships Contribution
  - Misc. Wages – Was Clean Up Wages
    - Dedicated to the reimbursement of volunteer help for the Township
  - Insurance – Increase of 1,000 to account for inflation
  - Supervisor Salary – Increased to same salary amount as Clerk and Treasurer to account for the increase in job requirements (\$11,000) a 4,000 increase.
  - Web Page Maintenance – Was Dep. Supervisor
  - Assessor Supplies – Increase of 200 to account for inflation
  - **Total Adjustment Increase \$5200.00**
- B. Ballot Proposal** – County Wide Transportation. Steve to get more information. Clerk to add to next month’s agenda.
- C. Building Ordinances** – Building Ordinary Repairs Exempt from Permits. Motion to Approve by Rose Mary Berry. Second by Ericka Tryon. Motion Carried.

**XII. Land Use Permits:** Motion to Approve by Tim Anderson. Second by James Russell. Motion Carried.

|               |                          |                     |                   |           |
|---------------|--------------------------|---------------------|-------------------|-----------|
| Permit#3-2023 | Ericka Tryon             | 4016 22 1/2 Mile Rd | Greenhouse/Office | 4/10/2023 |
| Permit#4-2023 | Fred & Brittany McMillen | 18158 M 60          | House             | 4/10/2023 |
| Permit#5-2023 | Jeff & Michelle Smith    | 390 22 1/2 Mile Rd  | Deck              | 4/10/2023 |
| Permit#6-2023 | Mariah Schwartz          | 1024 23 Mile Rd     | Calf Barn         | 4/10/2023 |

**XIII. Adjournment:** Meeting was adjourned at 8:30 PM.

**Respectfully submitted,**  
Ericka Tryon, Clerk

\_\_\_\_\_  
Steve Schrock, Supervisor

\_\_\_\_\_  
Ericka Tryon, Clerk