

Clarendon Township Board Meeting

Monday, July 10, 2023
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Ericka Tryon, Rose Mary Berry, Tim Anderson and James Russell. Also present were 7 members of the public.
 - A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Motion to approve by Rose Mary Berry; second by Tim Anderson.
- III. **Public Voice:**
 - A. **James Hyde:** Made surveillance suggestions.
 - B. **Sheriff Hinkley:** Discussed Q Drive. Will review Court Order with Steve and Von from Safebuilt.
 - C. **Diana Thompson:** Discussed Q Drive Suggestions
- IV. **Minutes:** Motion to approve by Rose Mary Berry; second by Tim Anderson. Motion Carried
- V. **Correspondence:**
 - A. **2023 Audit:** Clerk/Treasurer delivered reportable items to Auditor. Pending Next Steps
 - B. **Dorreen Combs:** Request to purchase 3 plots: West Clarendon Cemetery, Section 5, Row 309, and Plots 1-3 received Check. Deposit Cleared the bank. Clerk to issue deeds.
 - C. **Parks Millage Allocation:** \$2,836.14 originally received. \$361.65 received in additional funding. Total funding = \$3,197.79
- VI. **Treasurer's Report:** Motion to approve report by Ericka Tryon; Second by Rose Mary Berry. Motion Carried.
- VII. **Elections:**
 - A. **Clerk Weekend Hours QVF:** 8am to 5pm Sunday
 - B. **Special Meeting July 10th:** Appointment of Inspectors 7pm EST. Permission Granted to perform the Public Accuracy Test
 - C. **Public Accuracy Test Performed:** July 10th upon conclusion of regular townhall meeting
 - D. **28 AV Ballots Sent**
- VIII. **Accounts Payable:** Total Bills: \$9,126.41. Motion to approve by Tim Anderson; second by Rose Mary Berry; carried.
- IX. **Committee Reports:**
 - A. **Ambulance Report** (Steve Schrock): April we had 10 runs and May there were 6. Calls had an overall decrease. Meter was replaced on the building to address ongoing electrical concerns. There will be a 5% wage increase starting in August so positions can remain competitive. Decrease in Life Care calls.
 - B. **Homer Lake Board** (Tim Anderson): Sprayed. Clean Up in Process. Possible Retention Pond clean up in future
 - C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): Short Meeting. Homer Village Needs 3rd member appointed. Receipt submitted to Township for Reimbursement
 - D. **Tekonsha Fire Board** (Richard Maples or Steve Schrock): canceled
 - E. **Zoning Administrator Report** (Randy Shank): Two new letters sent to residents.
 - F. **Sexton** (Tyler Butters): No Meeting
 - G. **Planning Commission Report** (Richard Maples): No Meeting
 - H. **County Road Department Report** (Steve Schrock): Clerk to send deposit from Covid Funds for County to start Project
- X. **Old Business:**

- A. **Dump Day:** Tabled till Spring
- B. **Porta Johns/Wheelies:** No issues to report.
- C. **Parks Millage:** Final price was \$3,647.70. Clerk to send in Tax Exempt form to Collins Flags \$3,197.79 covered by Parks Millage Allocation
- D. **P-Drive Update:** Pursuing Alternative Options.
- E. **Q-Drive Concern:** Have court order to remove trailers from the property. Cost associated with removal of property will be added on to the tax bill. May possibly utilize dumpsters.
- F. **SLFRF Funds: Reporting Complete for 2023.** Additional Funding Check Received. Total Funding = \$ 121,871.17.
 - Tekonsha Fire Department requested 7,000 for new equipment. Motion to approve by Rose Mary Berry and seconded by Ericka Tryon. Motion carried. – Received Invoice
 - Homer Fire Department for new batteries. Motion to approve by Rose Mary Berry and seconded by Ericka Tryon. Motion carried.
 - Board approved \$7,000 for Quoted equipment. Motion to approve by Rose Mary Berry and seconded by Tim Anderson. Motion carried. Clerk to file Quote. – Received Invoice

XI. **New Business:**

- o **Ballot Drop Box Video Surveillance:** Drop Box cameras will be mandatory starting January 2026. Drop Box is Currently in Compliance. Will add to old business for future meetings
- o **Pay Board of Review Early:** BOR set to meet Tuesday, July 18th. Might be canceled. Motion to approve by Rose Mary Berry and seconded by Tim Anderson. Motion carried.
- o **Pay Election Inspectors Early:** Pay Election Inspector’s who attended the Special Meeting to appoint election works and discuss housekeeping items for the August 8th election. Motion to approve by Rose Mary Berry and seconded by Tim Anderson. Motion carried.
- o **Don Burgett:** Suggestion to plant some trees in memory of Don Burgett’s service to the Township. Will add this as an item for next years Parks and Recreations funds. Suggestions: Pine, Maples, Douglas Fur
- o **SLFRF Funds:** Treasurer to move Covid Funds into General Fund. Clerk to then write checks to cover claims. Motion to approve by Rose Mary Berry; second by Tim Anderson; motion carried.
 - Homer Fire Department provided receipt for new batteries in the amount of \$12,619.50. Clarendon to cover \$7,000
 - Road Work needs deposit in the amount of \$17,692.50

XII. **Land Use Permits:** Motion to Approve by Tim Anderson. Second by Ericka Tryon. Motion Carried.

Permit#13-2023	Matt French	61 24 Mile Rd	Pole Barn	7/10/2023
Permit#14-2023	Loyd Mosher	23875 W M-60	Slab	7/10/2023

XIII. **Adjournment:** Meeting was adjourned at 8:17 PM.

Respectfully submitted,
Ericka Tryon, Clerk

Steve Schrock, Supervisor

Ericka Tryon, Clerk