

Clarendon Township Board Meeting

Monday, November 08, 2021
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Ericka Tryon, Rose Mary Berry, Tim Anderson and Jim Russell. Also present were 4 members of the public.
 - A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Addition to add 310.00 to total Bill for Storm Damage Quote. Addition to pay Irvines Hardware and Able Heating and Cooling Early. Motion to approve by Tim Anderson; second by Rose Mary Berry; carried
- III. **Public Voice:** Larry Hyde – discussed P Drive Gravel vs. Pavement
- IV. **Minutes:** Motion to approve by Tim Anderson; second by Rose Mary Berry; carried.
- V. **Correspondence:** N/A
- VI. **Treasurer's Report:** Rose Mary did receive a check from Insurance to re-imburse for Cemetery Storm Damages. Tim Anderson moved to approve Treasurer's report; Ericka Tryon supported; motion carried
- VII. **Accounts Payable:** Total Bills: \$18,929.77; Motion to approve by Rose Mary Berry; second by Tim Anderson; carried.
- VIII. **Committee Reports:**
 - A. **Ambulance Report** (Steve Schrock): Audit Completed. Mutual Aid Calls have increased. Several Mutual Aid calls were for Battle Creek. A 2% pay increase was given to workers.
 - B. **Homer Lake Board** (Tim Anderson): No Meeting
 - C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): Decker Insurance discussed the issue with replacing the damaged Fire Truck. The total cost of repairs totaled approx. 16,000 per insurance agency assessment. All body shops in the area refuse to work on the truck and have claim the truck should be totaled and replaced. There is an ongoing dispute. Homer will be returning to the Old Way of billing for Fire Runs.
 - D. **Tekonsha Fire Board** (Terry Petersen or Steve Schrock): No Meeting
 - E. **Zoning Administrator Report** (Randy Shank): Received 2x Land Use Permits.
 - F. **Sexton** (Tyler Butters): No burials. Provided Quote to repair damaged slab.
 - G. **Planning Commission Report** (Terry Petersen): No Meeting
 - H. **County Road Department Report** (Steve Schrock): Steve to reach out concerning having next steps in writing from the county road department concerning options for P Drive
- IX. **Old Business:**
 - A. **Fall Dump Day:** Tabled until Spring
 - B. **Trash Curbsies/Out House for Park:** Both Trash Curbsies and Out House will be removed by End of Month
 - C. **Parks Millage:** Pending completion.
 - D. **Tree Removal Update:** The company's truck has been repaired. Pending Completion of Work by end of November
 - E. **Powder Post Beetles:** Trying Borax Powder prior to spending the money on Fumigation or other methods.
 - F. **Updated Land Use Permit Fees Verbiage:**

IMPORTANT: This project may require additional building, mechanical, electrical, or plumbing permits. Land Use Permit must be approved prior to project start date. Failure to obtain required Land Use Permit may result in a \$100.00 late fee. Failure to respond to notice of late fee within 10 business

days may result in additional \$100.00 failure to respond fee. The Property Owner must make every effort to resolve corresponding delinquency by contacting Clarendon Township's Zoning Administrator.

All fees are payable to Clarendon Township. Please contact SAFEbuilt prior to starting any work on site at (269)729-9244

Motion to approve by Rose Mary Berry; second by Tim Anderson; carried.

X. New Business:

- A. Discuss CD Renewals:** Discussed CD renewal. \$150,000 @ Interest Rate of .350 for 5 years. Tim Anderson moved to approve Treasurer's report; Ericka Tryon supported; motion carried
- B. Pay Irvin's Hardware and Able Heating and Cooling Early:** Motion to approve by Rose Mary Berry; second by Tim Anderson; carried.
- C. Tiny Home Ordinance:** Discussed Alternate Dwelling Ordinance with Safebuilt Rep Fritz Pins. Steve to bring updates for approval to Planning Committee in December. Clerk to check with Robyn regarding if tiny homes can be labeled as property improvements.
- D. Safebuilt:** Representative Fritz Pins discussed options for how to proceed with next steps once Clarendon Township turns enforcement of Ordinances over to Safebuilt. Safebuilt's policy is to send out two letters to the Clarendon Township Resident prior to pursuing legal action. Discussed enforcement costs and how it could become expensive to pursue enforcement in certain situations. Clarendon Township will continue to utilize Safebuilt to enforce ordinances as last resort. All other options should be pursued prior to enforcement.

XI. Land Use Permits: 2x Land Use Permits; Motion to Approve by Ericka Tryon; Tim Anderson supported; motion carried

XII. Adjournment: Meeting was adjourned at 8:37 PM.

Respectfully submitted,
Ericka Tryon, Clerk

Steve Schrock, Supervisor

Ericka Tryon, Clerk