

Clarendon Township Board Meeting

Monday, October 12, 2015
Regular Meeting Minutes

- I. **Opening**, Bruce Mittelstadt, Sharla Vincent, Rose Mary Berry, Steve Schrock and Tim Anderson. Also present were five members of the public.
 - A. Meeting called to order at 7:30 PM by Bruce Mittelstadt followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda**: Steve Schrock moved to approve agenda; Tim Anderson supported; motion carried.
- III. **Public Voice**:
 - A. Ms. Woodbury discussed zoning violation mitigation plan.
- IV. **Minutes**: Steve Schrock made a motion to approve the September minutes; Tim Anderson supported; motion carried.
- V. **Correspondence**:
 - A. Two letters from MI Dept. of Treasury – one asking for a CAP for audit findings; one in reply to letter concerning proposed assessor changes.
 - B. Letter from Calhoun County Treasurer re: foreclosure sign-off.
 - C. Packet on Par Plan Risk Assessment for review
- VI. **Treasurer's Report**: Sharla Vincent moved to approve Treasurer's Report; Tim Anderson supported; motion carried.
- VII. **Accounts Payable**: Steve Schrock moved we approve bills in the amount of \$7,361.54; Tim Anderson supported; motion carried.
- VIII. **Committee Reports**:
 - A. **Ambulance Report** (Steve Schrock): Auditor found mistake in payroll so there will be \$20,000 budget deficit. They will have a checklist to prevent further errors. New ambulance should arrive sometime this month. There may be a way to increase Medicaid reimbursements. They have increased rates but are still cheaper than other area ambulance services. Were able to purchase remanufactured Life Pack for \$6,000 which saved \$14,000. Clarendon had 2 runs in July and 5 runs in August.
 - B. **Homer Lake Board Report** (Steve Schrock): \$2,000 left in budget. Weed kill has been effective; program will be continued. DEQ will not allow a 100% kill of lily pads. Next meeting will be December 9th.
 - C. **Homer Fire Board Report** (Rose Mary Berry): 6 runs in Clarendon in August. Fire Authority meeting was productive with all entities and attorneys reaching agreement. Have not received final information on tanker.
 - D. **Tekonsha Fire Board Report** (Dale Petersen): Medical licenses are back. In July there were 1 calls in Clarendon. We have 11 YTD. The Board has informed Tekonsha Township of our intent to renegotiate our fire contract.
 - E. **Zoning Enforcement Report** (Forrest Howard): Reported on open complaints.
 - F. **County Road Department** (Bruce Mittelstadt): 17 new trucks as it is no longer cost effective to continually repair old equipment.
 - G. **Planning Commission**: (Dale Petersen): Next meeting December 7th.
- IX. **Unfinished Business**:
 - A. **Fire Cost Recovery Ordinance**: Tabled until a decision is made on the Fire Authority.
 - B. **Fire Authority Proposal**: Steve Schrock offered a resolution approving the revised HAFA Agreement and Service Agreement. Tim Anderson supported. Roll call vote: Schrock, Anderson, Mittelstadt, Vincent and Berry all voted "Yes." There were no "No" votes. Resolution approved.

- C. **Well Point and Pump:** Will winterize in November.
- D. **Dump Day:** Dumpster was filled. There may be a company in Concord that will supply dumpsters with more advantageous terms.
- E. **Township Ordinance Compliance:** Steve Schrock moved we set a deadline of January 1, 2016 for Ms. Woodbury to comply with Blight Ordinance requirements on her property. Rose Mary Berry supported; motion carried.
- F. **March Presidential Primary:** Legislation is being considered to allow proposals to be placed on the ballot. If the legislation passes, final language would need to be submitted by December 15th.

X. **New Business:**

- A. **Cook's Prairie Cemetery Tree Removal:** George Baker has received a bid of \$875 to remove the tree at Cook's Prairie Cemetery. Stump will be ground and all debris removed. Steve Schrock moved we accept the bid of \$875 to remove tree from Cook's Prairie Cemetery; Tim Anderson supported; motion carried.
- B. **Tekonsha Fire Contract:** Letter of intent to renegotiate fire contract has been sent to Tekonsha Fire Board.
- C. **Risk Assessment:** Received report; clerk will review for next meeting. Tabled to November.
- D. **Audit:** Auditor prepared a letter detailing a CAP for the audit deficiencies which will be sent to the MI Dept. of Treasury.
- E. **Township Hall Damage:** Power lines were pulled from building causing damage that will need to be repaired by an electrician. Tim Anderson will try to locate an electrician with time to work on it.
- F. **Township Hall Repairs:** Discussion on clearing out some of the clutter and lowering the ceiling. Papers will need to be reviewed for retention requirements. Tim Anderson and Steve Schrock will look into the feasibility of camera surveillance of the Town Hall due to ongoing vandalism.
- G. **Budget Amendments:** Sharla Vincent moved we amend the budget by moving \$100 from Supervisor Supplies to Clean-Up Wages; \$1,000 from Cemetery & Park Maintenance to Attorney; \$500 from Grave Openings and adding \$475 to Garbage Service and \$25 to Lake Board Meetings. Steve Schrock supported; motion carried.

XI. **Public Voice:** None

XII. **Land Use Permits:**

- A. Matt Halcomb: Pole barn; Zoning Board of Appeals approved variance for a pole barn
- B. Rose Bowman: Deck
- C. Joseph Maupin: Awning
- D. Danny Dupis: Awning
- E. Ida Lorenz: Modular Home
- F. Timothy Barton: Awning
- G. Steve Schrock moved we approved the land use permits; Tim Anderson supported; motion carried.

XIII. **Adjournment:** Sharla Vincent made a motion to adjourn; Rose Mary Berry supported; motion carried. Meeting adjourned at 8:41 PM.

Respectfully submitted,
Sharla Vincent, Clerk

Bruce Mittelstadt, Supervisor

Sharla Vincent, Clerk