

Clarendon Township Board Meeting

Monday, August 14, 2023
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Ericka Tryon, Tim Anderson and James Russell. Also present were 7 members of the public.
 - A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Motion to approve by James Russell; second by Tim Anderson.
- III. **Public Voice:**
 - A. **Q Drive Residents:** Expressed concern regarding new trailers being brought onto the property.
- IV. **Minutes:** Motion to approve by James Russell; second by Tim Anderson. Motion Carried
- V. **Correspondence:**
 - A. **2023 Audit:** Clerk/Treasurer delivered reportable items to Auditor. Pending Next Steps
 - B. **Dorreen Combs:** Request to purchase 3 plots: West Clarendon Cemetery, Section 5, Row 309, and Plots 1-3 received Check. Deposit Cleared the bank. Clerk Issued deeds and updated Cemetery Software.
- VI. **Treasurer's Report:** Motion to approve report by Ericka Tryon; Second by James Russell. Motion Carried.
- VII. **Elections:**
 - A. **Lessons Learned**_(Kim Griffiths): Vote Here signs needed for next election
 - B. **Early Voting Options** (Ericka Tryon): In November 2022 Proposal 22-2 was approved by Michigan Voters. This means we will be offering 9 days of Early Voting for State and Federal Elections. Calhoun County has offered to provide a central location for those interested in voting early. By joining the County costs would be shared and election inspectors will be shared from all the Townships working with the County. These 9 days will include 2 weekends and the 5- week days before the election. The Early Voting Center (E.V.C.) will be opened for eight hours each day.
 - **Estimated Cost to Township if we Do Not partner w.County = \$53,404**
 - **Estimated Cost to Township if we Do partner w. County = \$10,668.79**

Clerk to place on next months agenda.
- VIII. **Accounts Payable:** \$37,430.87. Motion to approve by Tim Anderson; second by James Russell; carried.
- IX. **Committee Reports:**
 - A. **Ambulance Report** (Steve Schrock): End of year audit completed. Mutual Aid runs decreased as Life Care is now fully staffed.
 - B. **Homer Lake Board** (Tim Anderson): No Meeting
 - C. **Homer Fire Board** (Tim Anderson): Short Meeting. Paid Bills.
 - D. **Tekonsha Fire Board** (Richard Maples or Steve Schrock): Electric expense decreased by \$300.00 after new meter installed. Consumer Energy to issue a credit to the account.
 - E. **Zoning Administrator Report** (Randy Shank): letters sent to residents.
 - F. **Sexton** (Tyler Butters): 2 funerals
 - G. **Planning Commission Report** (Richard Maples): No Meeting
 - H. **County Road Department Report** (Steve Schrock): Funds received. Projects pending completion.
- X. **Old Business:**
 - A. **Dump Day:** Tabled till Spring
 - B. **Porta Johns/Wheelies:** No issues to report.

- C. **Parks Millage:** Flag Pole pending install.
- D. **P-Drive Update:** Pursuing Alternative Options.
- E. **Q-Drive Concern:** Trailers Removed. New trailers were moved on to the property. Township looking at options to remove trailers.
- F. **Ballot Drop Box Surveillance:** Pursuing Quotes. Ericka to follow up with James Hyde
- G. **SLFRF Funds: Reporting Complete for 2023.** Additional Funding Check Received. Total Funding = \$ 121,871.17.
 - Tekonsha Fire Department requested 7,000 for new equipment. Motion to approve by James Russell and seconded by Ericka Tryon. Motion carried. – Received Invoice
 - Homer Fire Department for new batteries. Motion to approve by James Russell and seconded by Ericka Tryon. Motion carried.
 - Board approved \$7,000 for Quoted equipment. Motion to approve by James Russell and seconded by Tim Anderson. Motion carried. Clerk to file Quote. – Received Invoice

XI. **New Business:**

- A. **Rent out the Townhall for 250.00:** Board supported. Steve to follow up.

XII. **Land Use Permits:** Motion to Approve by Tim Anderson. Second by Ericka Tryon. Motion Carried.

Permit#15-2023	Randy Shank	800 19 Mile Rd	MIL Suite	8/14/2023
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XIII. **Adjournment:** Meeting was adjourned at 8:15 PM.

Respectfully submitted,
Ericka Tryon, Clerk

Steve Schrock, Supervisor

Ericka Tryon, Clerk