

# Clarendon Township Board Meeting

Monday, March 12, 2018  
Regular Meeting Minutes

- I. **Opening:** Steve Schrock, Sharla Vincent, Rose Mary Berry, Jim Russell and Tim Anderson.. Also present were eight members of the public.
  - A. Meeting called to order at 7:30 PM by Steve Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Sharla Vincent moved to approve agenda; Tim Anderson supported; motion carried.
- III. **Public Voice:**
  - A. George Baker spoke on prior arrangements for veterans' markers and flags and that Tyler Butters would be continuing the practice.
  - B. An inquiry was made on taxes. Resident was encouraged to come to the Board of Review on Thursday, March 15<sup>th</sup>.
- IV. **Minutes:** Rose Mary Berry moved to approve the February minutes; Tim Anderson supported; motion carried.
- V. **Correspondence:** Received letter from the County Planning Commission recommending approval of Jim Russell's PA116 application.
- VI. **Treasurer's Report:** After comments by Rose Mary Berry concerning tax collection amounts, Sharla Vincent moved to approve Treasurer's report; Tim Anderson supported; motion carried.
- VII. **Accounts Payable:** Rose Mary Berry moved we approve bills amounting to \$7,780.00; Tim Anderson supported; motion carried.
- VIII. **Committee Reports:**
  - A. **Ambulance Report** (Steve Schrock): New ambulance should be in service this month. Unanticipated ambulance repairs have put the budget in the red.
  - B. **Homer Lake Board** (Tim Anderson): No meeting
  - C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): Insurance situation tabled to next meeting. New officers were elected.
  - D. **Tekonsha Fire Board** (Terry Petersen): No meeting
  - E. **Zoning Administrator Report** (Randy Shank): Letters were sent on two violations. There was discussion of some ongoing situations.
  - F. **Planning Commission Report** (Penny West): Randy Shank reported in Penny's absence that a number of issues were discussed and clarified, including letters that were sent.
  - G. **Election Report** (Sharla Vincent): None
  - H. **County Road Department Report** (Jim Russell): Trimming trees and filling holes. The job position for director has been posted.
- IX. **Old Business:**
  - A. **Cost Recovery Ordinance:** Tabled until a decision made by the Authority
  - B. **Road Committee:** Road committee met and had a good discussion on various options.

**X. New Business:**

- A. 2017-18 Budget Amendment:** Sharla Vincent moved to take \$500 from Attorney and \$61 from Garbage and move to Insurance; Tim Anderson supported; motion carried.
- B. Assessor Salary Increase:** Sharla Vincent moved to increase Robyn Kulikowski's salary by \$1,300 to \$10,000 per year; Rose Mary Berry supported; motion carried. Robyn has not had a salary increase since 2010.
- C. Res. 2018-2 2018-19 Budget Resolution:** Tim Anderson offered Res. 2018-2, 2018-19 Budget; Rose Mary Berry supported. "Aye" votes were: Berry, Vincent, Schrock, Anderson and Russell. There were no "Nay" votes. Supervisor declared resolution approved.
- D. Review of Fee Schedule:** After discussion the consensus of the Board was to leave the current fee schedule as is.
- E. 2018-19 Meeting Calendar:** Sharla Vincent moved we approve the calendar setting regular meeting dates as the 2<sup>nd</sup> Monday of each month at 7:30 PM with Planning Commission meetings at 6:00 PM prior to the June, September, December and March Board meetings and the 2019-20 Budget Hearing at 7:00 PM prior to the March Board meeting. Rose Mary Berry supported; motion carried.
- F. Approval to pay Board of Review, Planning Commission, Drain at Large and Homer Lake Assessment Prior to April Meeting:** Tim Anderson so moved; Sharla Vincent supported; motion carried.
- G. Spring Clean Up Day:** Clean-up day will be Saturday, April 21<sup>st</sup> from 8 AM to 11 AM. Steve Schrock will order the dumpster; Sharla Vincent will place ad in paper. Tim and Jim will head the work crew.
- H. Cemeteries:** All four of our cemeteries are filling up and the need of expanding was discussed. Steve will check options and report to the Board.

**XI. Public Voice:**

- A.** Our County Commissioner, Gary Tompkins, reported on a number of County Commission issues and commented on current issues relevant to Clarendon Township. Homer Lake Board will meet March 13<sup>th</sup>. The Road Department Managing Director position has been posted. House Bill 5490 would allow a Township to regain control of a roadway from the County. There are questions about the bill that need to be addressed.
- B.** Tyler Butters informed the Board that cemetery clean-up will begin in April.

**XII. Land Use Permits: None**

- I. Adjournment:** Meeting adjourned at 8:25 PM.

**Respectfully submitted,**  
Sharla Vincent, Clerk

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Steve Schrock, Supervisor

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Sharla Vincent, Clerk