

Clarendon Township Board Meeting

Monday, February 12, 2024
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Ericka Tryon, Rose Mary Berry, and James Russell. Also present were 9 members of the public.
 - A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Added May 8th, 2022 Meeting Minutes Updates and MTA Discussion. Motion to approve by James Russell; second by Rose Mary Berry. Motion Carried
- III. **Public Voice:**
 - A. **Sheriff Hinkley:** Need for Employees. Concerns regarding Open Boarders and the impact to Michigan
 - B. **Diana Thompson:** Podcasts are available online
- IV. **Minutes:** Motion to approve by Rose Mary Berry; second by James Russell. Motion Carried
- V. **Correspondence:**
 - A. **Board of Review** –
The Organizational meeting for the March Board of Review will be held Tuesday, March 5th at 4:30 PM at Clarendon Township Hall.
The first meeting to hear protests from residents will be on Monday, March 11th starting at 9:00 a.m. until Noon and will resume at 1:30 p.m. until 4:30 p.m.
The last meeting to hear protests from residents will be on Tuesday, March 12th starting at Noon until 3 pm, and will resume at 6 p.m. until 9 p.m. at which time we will finalize the meetings.
 - B. **Paul Plant** – Reached out regarding quote for filing 2024 regulatory filings
 - C. **Web Page Renewal** – Tara Snyder to complete purchase then request reimbursement next month via invoice.
- VI. **Treasurer's Report:** Motion to approve report by James Russell; Second by Ericka Tryon. Motion Carried.
- VII. **Elections:**
 - A. **Election Inspector Survey:** Available on Township Webpage and is posted on the Townhall Message Board
 - Letter of Availability sent to previous election inspectors
 - B. **Early Voting Options** (Ericka Tryon): In November 2022 Proposal 22-2 was approved by Michigan Voters. This means we will be offering 9 days of Early Voting for State and Federal Elections. Calhoun County has offered to provide a central location for those interested in voting early. By joining the County costs would be shared and election inspectors will be shared from all the Townships working with the County. These 9 days will include 2 weekends and the 5- week days before the election. The Early Voting Center (E.V.C.) will be opened for eight hours each day.
 - **Estimated Cost to Township if we Do Not partner w.County = \$53,404**
 - **Estimated Cost to Township if we Do partner w. County = \$10,668.79**
 - C. **EV Inspectors:** 135 Interested Applicants
 - D. **Drop Box Surveillance:** Installed 11/4/23 by James Hyde.
 - E. **AV Application** – Pending Finalization of Verbiage
 - F. **AV Secrecy Verbiage has changed** - Unable to utilize previous stock
 - G. **Programing** – Clerk delivered Cards to County
 - H. **AV Ballots Ordered** – 150 “R” 100 “D” – Based on 2020 statistics
 - I. **102 AV Ballot Applications sent 1.8.24**
 - J. **102 AV Ballot Application Sent 1.8.24**
 - K. **Sharla Vincent** – Attended 12/12/24 Meeting
 - L. **Inspector Appointment Minutes sent to County Chairs:** chair@micalhoundems.com
-and-ben@calhouncountygop.com.
 - M. **Public Accuracy Test:** 12/12/24 @ 6:30 pm. Notice Posted in Homer Index
 - N. **Townhall Cleaning** – Tara Snyder to complete and invoice township
- VIII. **Accounts Payable:** Clerk filed all W2's Electronically with the SSN Administration. **Total Bills: \$ 46,221** Motion to approve by James Russell; second by Rose Mary Berry. Motion Carried
- IX. **Committee Reports:**
 - A. **Ambulance Report** (Steve Schrock): Good Audit. Treasurer Appointed. Decrease in calls for the year.

- B. **Homer Fire Board Report** (Rose Mary Berry or James Russell): Review Quote for 6mo to 12mo CD Renewal @ 5.2%. New officers elected.
- C. **Homer Lake Board Report** (James Russell): N/A
- D. **Tekonsha Fire Board Report** (Steve Schrock): N/A
- E. **Zoning Enforcement Report** (Randy Shank): Discussed property on 23 Mile Rd. regarding back taxes and prospective interested party willing to purchase
- F. **County Road Department Report** (Jim Russell or Steve Schrock): Nothing new to report regarding P Drive.
- G. **Sexton Report** (Tyler Butters): N/A
- H. **Planning Commission Report** (Richard Maples): N/A

X. Old Business:

- A. **Dump Day:** 2nd SAT in April
- B. **Porta Johns/Wheelies:** Start in April
- C. **Parks Millage (Trees for Don):** Sand, Small Shelter, Trees, Cleaning Weeds
- D. **P-Drive Update:** Project Not Approved by County. Pot Holes filled
- E. **Q-Drive Concern:** Residents have 30 days to complete clean up from time of court filings. \$250.00 enforcement fee billed to resident
- F. **Side Porch Light:** Pending Work. Electrician will try to complete before the 2/27 election.
- G. **Cuff Alt Dwelling:** Rose Mary Berry to provide information to the Planning Commission next month.
- H. **Quickbooks:** Final Set Up Complete. First Payroll Completed. Currently Maintaining both Desktop and Online
- I. **SLFRF (Covid) Funds: Clerk Prepping report for 2024**
 - **Funds Remaining = \$25,462.13**
 - Tekonsha Fire Department requested 7,000 for new equipment. Motion to approve by Rose Mary Berry and seconded by Ericka Tryon. Motion carried. – **Dispersed Feb 2023.**
 - Homer Fire Department for new equipment. Motion to approve by Rose Mary Berry and seconded by Ericka Tryon. Motion carried – **Dispersed July 2023.**
 - Board approved \$7,000 for Quoted equipment. Motion to approve by Rose Mary Berry and seconded by James Russell. Motion carried. Clerk to file Quote. – **Dispersed Feb 2023.**
 - Roads :
 - **Dispersed \$17,692.50 July 2023**
 - **Dispersed \$24,414.70 December 2023**
 - **Dispersed - \$33,345.00 January 2024**
 - **Invoice - \$14,085.00 (-AND-)**
 - **Invoice - \$5,647.50 (Remaining Balance = \$5,729.63)**

XI. New Business:

- A. **Parks Millage Plan** (Resolution 2024-2) - Sand, Small Shelter, Trees, Cleaning Weeds. Roll call vote taken for Resolution 2024-2. Motion to Approve 4 for and 0 against. Motion Carried.
- B. **Covid Funds** – Proposal needed to move and utilize covid funds for outstanding invoices. Motion to approve by James Russell; second by Rose Mary Berry. Motion Carried
- C. **MTA** - \$300 per mile to record pot holes on Clarendon Roads. Steve to make a list of roads.
- D. **Update May 8, 2023 Meeting Minutes** – Land Use Permit should be adjusted from New House to Cell Tower. Motion to approve by James Russell; second by Rose Mary Berry. Motion Carried

XII. Land Use Permits: Motion to approve by James Russell; second by Ericka Tryon. Motion Carried

Permit#1-2024	Dennis Avery	23787 R Drive S	Solar	2/12/2024
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XIII. Adjournment: Meeting was adjourned at 8:43 PM.

Respectfully submitted,

Ericka Tryon, Clerk

Steve Schrock, Supervisor

Ericka Tryon, Clerk